



राष्ट्रीय प्रौद्योगिकी संस्थान पुदुच्चेरी

थिरुवेत्ताकुडी, कारैक्काल - 609 609

NATIONAL INSTITUTE OF TECHNOLOGY PUDUCHERRY

Thiruvettakudy, Karaikal - 609 609

NITPY/ADMN/R/2020/ 008

Dated: 19.05.2020

परिपत्र / CIRCULAR

As per the standard guidelines issued by the Ministry of Health and Family Welfare, Government of India the Employees of NIT Puducherry are advised to strictly follow the safety precautions at their work place to avoid the spread of COVID - 19:

1. Faculty and staff, should undergo a mandatory Thermal screening at NITPY entrance.
2. Everyone should wash their hands with the soap & water provided in the main gate.
3. All the employees should use mask while working at NITPY. The reusable cloth masks should be disinfected properly before use. Without proper face masks, employees will not be permitted in the work place. It is again emphasized that make sure of wearing mask whenever you meet people or leave from your work table.
4. Frequent handwashing with soap or water for 40 seconds or cleaning the hands with alcohol-based sanitizer especially while coming from outside and before having food should be followed.
5. Avoid touching eyes, nose and mouth to prevent the infection from the pandemic.
6. Maintain a distance of minimum 1 to 2 meters from others at work place.
7. It is mandatory to use the Arogya Sethu app as suggested by the Government of India. HoDs, Associate Deans, Chairman of all committees have to ensure this in their departments/sections.
8. Employees are advised to contact the NITPY Health Centre in case of Fever, Cough or difficulty in breathing.
9. **Employees who return from outstation have to mandatorily visit the NITPY Health Centre for health checkup.**
10. All other guidelines as and when issued by the State/ Central Governments should be strictly adhered by the employees of NITPY.



प्रभारी कुलसचिव / Registrar/c

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1. The Director - For kind information please.
2. Web Team - For uploading in Institute website.
3. File Copy.