

Government of India
Ministry of Human Resource Development
Department of Higher Education
Technical Section-III

New Delhi, Dated 8th June, 2016

To

The Directors of all NITs &
Director of IEST Shibpur

NIT, Hamirpur
Central
Dated: 22/06/16 5399

Subject: Various complaints alleging irregularities in routine administrative / financial matters received directly from the employees of the Institute – regarding.

Sir,

I am directed to forward herewith a copy of communication no. 10-15/2016-TS.VII dtd.01.06.2016 received from Section Officer, TS.VII Section on the above mentioned subject.

2. This Ministry has been receiving various complaints / representations directly from Institute's employees and students alleging irregularities in routine administrative / financial matters. It has been noticed that most of such complaints / representations are anonymous / synonymous / frivolous, relates to the service matter and substantially hamper the core work of the Division.

3. In this connection, your attention is invited to Department of Personnel & Training (DoPT), Ministry of Personnel, Public Grievances & Pension O.M. dated 06.06.2013 (copy enclosed) which categorically stipulates that in any matter connected with the service rights or conditions, a Government servant wishes to press a claim or to seek redress of a grievance, the proper course for him is to address his immediate official superior, or the Head of the Office or such other authority at the lowest level as is competent to deal with the matter.

4. Here it is further submitted that submission of representations directly to higher authorities by passing the prescribed channel of communication, has to be viewed very seriously and appropriate disciplinary action should be taken against those who violate these instructions as it can rightly be treated as an unbecoming conduct attracting the provision of Rule 3(1) (iii) f the CCS (Conduct) Rules, 1964.

5. Since, the adequate redressal mechanism is already available in the NITSER Act, 2007 and First Statutes of all the NITs and IEST Shibpur, therefore, you are requested to bring the instruction, contained in DoPT's O.M. dtd.06.06.2013 to the notice of all the employees of your institutions / board and take appropriate disciplinary action against those who violate these instructions.

*for circulation.
All faculty + staff.*

Yours faithfully

Anil Kumar Singh

(Anil Kumar Singh)
Under Secretary (NITs)
Tel: 011-23384897

*ETA-II
dw
29.6.16*

Director's Office
Dean ()
HOD ()
Branch Office *R/DR(Admin)*

- (1) Copy to HOD for circulation among faculty and staff for compliance *29/06/16*
- (2) Coordinate/Incharge C.C

Circulate.

352/2016

GOVERNMENT OF INDIA

F.No.10-15/2016-TS.VII

Government of India

Ministry of Human Resource Development

Department of Higher Education

Shastri Bhawan, New Delhi

Dated the 1st June, 2016

352/TS-11/2016
6/6/16

OFFICE MEMORANDUM

Subject: Various Complaints alleging irregularities in routine administrative/ financial matters received directly from the employees of the Institute - regarding.

The undersigned is directed to enclose herewith a copy of the communication issued by this section to all its organization on the subject cited above.

2. JS(NITs & DL) while approving the proposal has desired that a copy of the communication being issued by this section may be sent to other Divisions in the Bureau for circulation amongst the autonomous Institutions/ organizations under this jurisdiction.

3. It is requested that necessary action on the direction given by JS(NITs & DL) may be taken on priority and a copy of the action taken may also be sent to the office of JS(NITs & DL).

(Signature)
01/6/16

(Gaj Mohan Meena)
Section Officer (TS.VII)

Enclosures: As above

- ✓ DIR(NITs)
- DS (DL)
- DS(TS-IV)

US (NITs) (TS)
Kindly circulate among
all NITs and IIES.

6/6/2016

116 Ravi

