



राष्ट्रीय प्रौद्योगिकी संस्थान पुदुच्चेरी

कारैक्काल - 609 609

NATIONAL INSTITUTE OF TECHNOLOGY PUDUCHERRY

Karaikal - 609 609

NOTICE INVITING TENDER

For Supply & Installation of Online UPS 10 KVA

Tender Reference No. : NITPY/ADMIN//UPS/2016-17/007

**Date of Commencement for
Sale of Tender Documents : 22-11-2016**

**Last date and Time for
Receipt of Tenders : 23-12-2016 upto 03:00 PM**

**Time and date of opening of
Tenders : 23-12-2016 at 04:00 PM**

INSTRUCTIONS TO TENDERERS
&
CONDITIONS OF CONTRACT

1. The National Institute of Technology Puducherry, Karaikal an Educational Institution invites tenders for Supply & Installation of Online UPS 10 KVA in NITPY Campus.
The Tenders should be submitted in two parts in separate covers (Technical Bid & Financial Bid) in following manner:
 - (i) Bid containing technical specifications and Earnest Money Deposit.
 - (ii) Bid containing financial offer.The envelopes should be marked as Technical Bid and Financial Bid with reference number and submitted in one cover.
The Technical Bid and Financial Bid will be opened in two stages on different dates. The bid containing technical specifications and Earnest Money deposit will be opened at 1st stage. The Financial Bid of technically qualified bidders will be opened on 2nd stage.
2. Tender must be sent in a properly sealed envelope with tender number and due date subscribed as **“Supply & Installation of Online UPS 10 KVA”** on top of the envelope addressed to **the Registrar, NIT Puducherry, Thiruvettakudy, Karaikal - 609609**. All the columns of the tender form shall be duly and properly filled in separately. The rates and units shall not be overwritten in the price schedule. The rates shall be quoted both in figures and words. The Tender should be signed by the authorized signatory of the firm.
3. The bidders shall furnish, as part of his bid, a **Earnest money deposit (EMD)/ Bid security for an amount of Rs.12,000/- should be paid through online State Bank Collect mode under the payment category of Administrative Miscellaneous <https://www.onlinesbi.com/prelogin/collecthome.htm>**. The EMD or Performance security will bear no interest whatsoever. **The copy of the payment receipt should be enclosed along with the Technical bid of tender document.**
4. EMD exemption is applicable to bidders registered with DGS&D and NSIC. The bid security should remain valid for a period of 45 days beyond the final bid validity period. The tenders without EMD shall be rejected.
5. Unsuccessful Bidder's bid security shall be returned within sixty (60) days after the expiration of the period of the validity of the prescribed by NIT Puducherry or placing of work order to the successful bidder.
6. The price should be quoted on prescribed price schedule. All corrections must be attested by the tenderer. The required delivery period must be mentioned. After the order has been placed, the item must be supplied within the stipulated period or by the period extended by the Institute. In case of late providing of leased line the Institute is entitled to recover as penalty from the tenderer a sum @ 0.5% of the total value of the purchase order per week and the maximum 10% of the total value.

7. The payment will be made after installation of project according to specifications, its installation and good working order. In case the goods are rejected these have to be removed by the supplier at his own cost. The rejected goods must be replaced by the supplier within 15 days of the dispatch of registered notice intimating that the goods have been rejected failing which the order may be cancelled and security forfeited.

Payment Condition:-

- 90% payment on demonstration of satisfactory working and installation of instruments / equipments / components.
 - 10% of the amount will be retained as performance security to be released after two months of expiry of the warranty period.
 - All Payments shall be made in Indian Rupees Only and will be subject to provisions of Penalty and Liquidated Damages.
8. No payment will be made in advance for any supplies under this tender. No claim for any duty, not stipulated in tender will be admitted at any stage.
9. The valid documentary proof of Sales Tax, VAT/Service Tax Registration No. & details of Income Tax registration (PAN) should be submitted along with tender. The taxes must be quoted clearly and separately. If the taxes are not quoted separately, it will be presumed that the rates quoted are inclusive of taxes. The rates quoted should be firm and include all charges. The Form D is not issued by the Institute.
10. In case of goods controlled by the Government, the tendered rates shall not be higher than the controlled rates.
11. Standard warranty of the items should be mentioned in the tender. A list of users where similar equipment has been supplied in the past should be furnished with the tender.
12. The Institute reserves the right to accept or reject any tender or to cancel the whole bidding process without assigning any reason.
13. The institute reserves the right to verify/seek confirmation of all original documentary evidence submitted by the vendors in support of the tenders, specifications for eligible criteria. In case any information furnished by vendor is found false/incorrect the tender will be rejected. The descriptive literature with full technical data and drawing/photos must be furnished along with the tender.
14. In case of dispute the decision of the Director shall be final. All above conditions will be enforced unless written orders of the Director are obtained relaxing any specific condition in any particular instance.
15. The tender shall remain valid for **90 days** from the date of opening of tender. Fax or conditional tenders shall not be accepted. Tender received beyond the fixed date and time shall not accept.

16. The bidder should have OEM Certified Engineer for the Installation and Commissioning. Engineer details with the certifications need to be attached along with the Tender. The bidder also should have their own after sales support facilities in Tamilnadu/Pondicherry. The support facilities should be fully owned by the bidder / OEM and managed by their permanent employees (company payroll) and not through franchisee(s). It is mandatory to enclose the supporting documents.
17. The tenderers are required to quote their lowest rates in the very first instance and there shall be no negotiation in purchases. In case only one tender is received or only one tender remains according to specifications of the required goods, negotiations will be carried out.
18. The interested firm may be submit the separate sealed envelope for "Technical Bid" and "Financial Bid" to be sealed into the third cover super scribed as **"Supply & Installation Online UPS 10 KVA"** and addressed to the Registrar, NIT Puducherry, Thiruvettakudy, Karaikal - 609609 latest by 03:00 PM on 23-12-2016.

Date: 22-11-2016

-Sd/-
Registrar (i/c)

Signature of the Authorized Signatory

Name and Designation

Address

TECHNICAL BID

1	Name of firm	
2	Address of Firm	
3	Registration No.	
4	Name of the authorized signatory	
5	Specimen Signature of the Authorized signatory.	
6	Telephone Number of the authorized signatory and other Technical support contact Number of the firm.	
7	Details of the Government organization/Autonomous body/Higher education Institute of repute. The minimum average annual turnover of the bidder for the last three financial years (2013-14, 2014-15, 2015-16) should be at least Rs. One Crore. Supporting documents must be enclosed.	Year
		2013-14
		2014-15
		2015-16
8	Whether proof/copies of work order on items at S.No. 7 enclose (Yes/No)	
9	EMD Remittance receipt (Online State Bank Collect) Date of Payment:	
10	List of copies of documents enclosed.	

Signature of the Authorized Signatory

Name and Designation

Address

“TECHNICAL BID - COMPLIANCE FORM”

Supply of Online UPS 10 KVA with Battery bank

FIRM'S NAME & ADDRESS:

S.No	Description	NITPY's Specifications	Supplier's matching Specifications
1	Quantity	Online UPS – 10 KVA with 60 minutes backup with below mentioned specifications – 4 Nos.	
2	Make & Model	Make of the UPS should be specified	
3	Input Voltage	Three Phase Input Voltage Range: 400 VAC \pm 15%	
5	Input Frequency	Frequency : 47 – 54 Hz	
4	Output Voltage	Single Phase Output Voltage (Battery Mode): 230VAC \pm 1%	
5	Output Frequency	Frequency : 50 Hz \pm 0.2%	
6	Output Waveform	Waveform : Sinusoidal	
7	Harmonic Distortion	\leq 5%	
8	Power Factor	0.6 to Unity	
9	Method of Cooling	Forced Air	
10	Audible Noise	\leq 55 db	
11	Overload	150% Load for 1 Minute 125% Load for 10 Minutes	
12	Battery Type	Sealed Maintenance Free Battery (Specify the Battery Voltage, Ah & No. of Quantity)	
13	Backup	Full Load with: 60 minutes minimum with external Battery	
14	Indicator	LCD display, Parallel Capability, audible alarm, built-in maintenance bypass, built-in static bypass, emergency power off or specify if any additional features	
15	Environmental	0 degree to 45 degree C 0~95% RH, Non Condensing <60 dB @ meter	
17	Physical Dimensions	Specify in mm (l x b x h)	
18	Warranty	3 years comprehensive on-site OEM warranty with On-Site Service & Support for both Parts and Labour	
19	Additional Features	Specify if any,	

SIGNATURE WITH DATE

“QUOTATION FORM (PRICE BID) ”

FIRM'S NAME & ADDRESS:

Online UPS 10 KVA (PRICE BID)

S.No	Description	Qty	Unit Price (in Rs.)	Amount (in Rs.)	Tax %	Tax (in Rs.)	Total Amount (in Rs.)
1	Online UPS 10 KVA with battery bank (Branded Make, model & configuration as specified in the technical bid compliance form) with 3 years (36 months) comprehensive on-site warranty	4					

ITEM WISE TERMS & CONDITIONS:

- a) The order will be based on the actual requirement at the time of ordering, optional items may also be ordered based on the actual requirements. Not quoting for this may result in disqualification for that category of items ordered.
- b) The downtime should be less than 24 hours. If the downtime exceeds 48 hours at a stretch then the duration of such downtime will be added to the warranty period and the warranty extended accordingly.
- c) The warranty start and end date will be counted from the date of installation and not from the date of shipment / billing.
- d) “Comprehensive on-site warranty with on-site support and service for both Parts and Labour” means that your engineer should visit the site / location where the problem is reported, then troubleshoot & identify the problem and replace the faulty part. NITPY will not provide or do any troubleshooting at our end.
- e) If prices quoted in INR, it should be Net price (Including tax, other charges, etc.) Materials Door Delivery.
- f) If the rates are quoted in INR, the rates should be quoted on Door Delivery Basis.
- g) Enclose the Distributor / Reseller / Retailer certificate with the validity date. The offer should be authorised by the Manufacturer. The offers received without the OEM certificate and authorization will be rejected.
- h) The entire item should be supplied as per our indent (i.e. as per our actual requirement within the contract period).

ACCEPTANCE

We accept the above terms and conditions and shall comply with them strictly.

NAME OF THE SUPPLIER

ADDRESS

SIGNATURE WITH DATE

LIST OF RECOMMENDED VENDORS

S.No	Items	Approved Makes
1	ONLINE UPS – 10 KVA	APC / NUMERIC / HYKON / CONSUL
2	BATTERIES	EXIDE/ PANASONIC / AMARON QUANTA

NITPY's COPY (To be filled in and submitted by the bidder)

CHECKLIST TO BE FILLED IN BY BIDDER (Please make sure that these pages are filled and send duly signed)	
List of documents to be enclosed	Completed & Signed
Terms and Conditions form	YES / NO
Details of the Firm offering this Quote	YES / NO
NITPY's quotation form (Technical bid with EMD Receipt copy & Price Bid form)	YES / NO
Other technical specifications & pamphlets (in a separate sealed cover)	YES / NO

NAME OF THE SUPPLIER

ADDRESS

SIGNATURE WITH DATE